

**MINUTES OF A BOARD OF SUPERVISORS MEETING
NORTHERN PALM BEACH COUNTY IMPROVEMENT DISTRICT 06/26/24**

Pursuant to the foregoing Notice, the Board of Supervisors of Northern Palm Beach County Improvement District was called to order at approximately 8:00 a.m. on June 26, 2024, in the Administrative Building and Emergency Operations Center, 359 Hiatt Drive, Palm Beach Gardens, Florida.

1) ROLL CALL

There were present Board President Matthew J. Boykin and Supervisors L. Marc Cohn, Gregory Block and Brian J. LaMotte; Executive Director Dan Beatty; and General Counsel Kenneth W. Edwards of Caldwell Pacetti et al.

Also present were Director of Finance & Administration Katie Roundtree; District Engineer Kim Leser; District Clerk Susan Scheff; Director of Operations Ken Roundtree; Budget & Tax Roll Manager Laura Ham; Programs & Facilities Maintenance Administrator Jared Kneiss; Project Coordinator Polly Scherman; Permit Coordinator Kimberly Marcello; Technical Assistant/Records Management Specialist Kathleen Maloney-Pollack; Staff Biologist Sam Payson; Environmental Manager Lucas Schaffer; Natalie Sidor of Public Resources Advisory Group; Rick Harb of Nabors, Giblin & Nickerson, P.A.; Nate Eckloff of Piper Sandler; David Calle of Kimley Horn; Alys N. Daniels of Gary, Dytrych & Ryan, P.A.; Mike Smolak and Ryan Mezzell of Schickedanz; and Greg Fagan of Fagan Engineering; Ray and Jennifer Spear of The Grassroots Corporation; Salvador Medina and Conrad Oberweger of Aquatic Vegetation Control; Jim Kraus and Leonard Hanser of PGA National (Unit 11); and Rita Feinman and Barry Weiss of BallenIsles Country Club (Unit 31).

2) ESTABLISHMENT OF A QUORUM

Mr. Boykin announced that there was a quorum and that it was in order to consider any business to properly come before the Board.

3) ADDITIONS OR DELETIONS TO THE AGENDA

Mr. Beatty reported that no additions or deletions to the Agenda were necessary.

4) APPROVAL OF MINUTES

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed approving the Minutes of the May 22, 2024 Regular Meeting.

5) COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Mr. Boykin called for any comments from the public for items not on the Agenda to which there was no response.

6) CONSENT AGENDA

Mr. Boykin called for any comments from the public on the Consent Agenda to which there was no response.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed approving the following Consent Agenda Items:

- a) Unit No. 16 – Palm Beach Park of Commerce
Consider Acceptance of Water Management Easement
- b) Unit 31 – BallenIsles Country Club
Consider Purchase Order to Top Dog Industries, LLC
- c) Unit No. 43 – Mirasol
Consider Change Order to CJ Contracting, LLC (CO No. 2)
- d) Payment Requests

copies of which are contained in applicable Northern files.

7) REGULAR AGENDA

a) UNIT OF DEVELOPMENT NO. 2C – ALTON

i) Consider Award of Contract to J.W. Cheatham, LLC

Ms. Leser explained that this item is for consideration of an Award of Contract to J.W. Cheatham and issuance of Purchase Order No. 24-755 for the final pavement project of the Parcel D Neighborhood roadways. She stated that this project was publicly bid in May and it included private improvement associated with the alleyways. She reported that three bids were received on June 12, 2024, opened publicly at Northern's office and verified using a spreadsheet. The apparent low bidder is J.W. Cheatham, LLC in the amount of \$463,074.15, with \$253,355.47 allotted for the public improvements and \$209,718.68 for the private improvements.

Ms. Leser stated that the lowest bid received was higher than the engineer's estimate, but based on a review of the qualifications presented in the bid package, Staff recommends award of the contract to J.W. Cheatham, LLC. She stated that Funding Agreement No. 22 and Funding Agreement No. 23 apply to the project's public and private improvements respectively, and Staff has received letters of authorization to use contingency funds for any overages.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed approving Award of Contract for Construction and Purchase Order No. 24-755 to J.W. Cheatham LLC.

ii) Consider Refunding Award Resolution (2024-01)

Ms. Roundtree stated that bonds were issued for Unit 2C in 2014, and it was time to review them and see if better rates were available. Staff has been working with Natalie Sidor of PRAG, Northern's Financial Advisor, and the underwriters and it appears that refunding the 2014 bonds could achieve some substantial savings. She explained that there is a potential net present value savings of over 6%, noting that

Northern's refunding threshold is anything over 3%. She explained that after the Board Meeting, Northern Staff and consultants have a meeting with Standard & Poor's to pursue a bond rating.

Ms. Roundtree then introduced Rick Harb of Nabors, Giblin & Nickerson, PA, Northern's Bond and Disclosure counsel, to present the Award Resolution for Board consideration.

Mr. Harb addressed the Board by introducing himself and stating that he is presenting Resolution No. 2024-01, which is a supplemental Resolution to Resolution No. 2014-04. He stated that the Resolution was based on forms previously adopted in connection with bonds issued by Northern in the past and it has been reviewed and approved by Mr. Edwards. Mr. Harb reviewed the Award Resolution's general provisions and authorizations. He concluded his review by asking the Board if they have any questions.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed adopting Award Resolution No. 2024-01.

**b) UNIT OF DEVELOPMENT NO. 11 – PGA NATIONAL
Motion to Remove from Table and Consider Renewal of Annual Service Contract and
Change Order Nos. 4 and 5 – Aquatic Vegetation Control, Inc. - Aquatic Weed Control
and Marsh Maintenance**

Mr. Beatty stated that a motion is required to remove this item from the table for reconsideration.

Mr. Boykin called for any comments from the public.

Jim Kraus approached the Board and reintroduced himself as a member of the of PGA National Board of Governors and Chairperson of its Lakes Committee. He stated that he thought that this item was referred back to Staff to come up with changes to the original contract, but the item is the same as previously submitted, noting that the only explanation for the increase is for the addition of a five-man crew. He stated the contract was first awarded in 2017, and calculated that, if this proposed increase is allowed, it will result in a 106% increase in the contract amount since 2017. He stated that it was expected that the addendum would be amended to state what the additional crew would do, but nothing has changed. He reported that

the contract currently states the contractor will meet 95% control over invasive species. Mr. Kraus stated his belief that residents could agree with the increase if there was some metric to determine if the additional crew will make a material impact to the lakes.

Mr. Boykin asked what Staff has done since the last meeting, and Mr. Beatty advised that Staff has met with AVC and stated that representatives from AVC are in attendance with some photos depicting some of the areas in question within PGA National to explain the rationale behind the need for extra crew.

At this time, it was noted that the vote to remove this item from the table for consideration must be concluded.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed approving removing this item from the table for Board reconsideration.

Mr. Beatty explained that this item is to consider renewal of AVC's annual contract, approval of a 3% Change Order to the base contract and a \$293,000 Change Order for an additional five-man crew. He further stated that the additional \$293,000 may not all be needed, but Staff will need to budget for it in case it is needed for algae removal or other projects.

Lucas Shaffer, Northern's Environmental Manager, and representatives of AVC approached the Board and made a presentation of some before and after photos of the planting program within the Unit, as well as some of the challenges they face.

A general discussion followed with regard to how residential grass clippings and those from the golf courses continually impact the algae issue, how the condition of the lakes has deteriorated over the years and how they have become shallower due to debris buildup. Mr. Shaffer explained that as the current eight-man crew is being used to help remedy the algae issues the chemicals cannot control, so they have fallen behind on their regular marsh duties.

The discussion continued as to what Northern's recommendation is and what authority within PGA National that Northern communicates with for decision-making.

Mr. Edwards explained that this is a maintenance project and does not have to go out to bid, noting that Northern may expand the scope of the project as needed. He added that Northern presented the budget to the POA and Northern did not get any feedback at that time. Lastly, he noted that some of the work requiring an additional crew is beyond Northern's control and is keeping the current crew from carrying out its regular duties, which are required in order to have an operational system, in a timely fashion.

Mr. Boykin suggested going back to the POA to review what they can agree upon, but Mr. Beatty expressed his belief that nothing further would be resolved. It was noted that Mr. Kraus attended the budget meeting with the POA, but he did not realize at the time what was included in those budget increases.

Mr. Kraus once again reiterated the contract requirements and his request for clarification of what the five-man crew would do.

Mr. Cohn stressed that the condition of the lakes has evolved over the years, the impact of which changes the guidelines and the goals, but it has not factored into this discussion at all thus far.

Mr. Kraus expressed his desire to bid out the contract, noting that he has spoken to other companies about employing a different methodology.

Mr. Beatty asked to hear from the contractor.

Salvatore Medina, Vice-President of AVC approached the Board and explained the problems they face in treating the lakes and the how adding the additional crew for algae removal will help with the aesthetics of the lakes. He explained how the new crew would also help with the additional plantings as needed.

Mr. LaMotte asked if Northern is responsible for maintaining all of the lakes, and Mr. Beatty answered affirmatively and advised that Northern's primary responsibility is maintaining the stormwater management system and that the lakes and the marshes provide flood protection. He further noted that PGA primarily has marshes and they have eutrophicated to the extent that a significant amount of maintenance is required. He reviewed the Board options to either deny the additional Change Orders and AVC will provide

services to the extent that their contract allows, the Board can elect to rebid the contract or Northern can enter into a High-Level Maintenance Agreement with the POA and allow them to maintain it.

A general discussion followed with regard to next options, Northern's responsibilities within the Unit, and the contributing factors beyond Northern's control.

Mr. Boykin suggested going to back to the POA with the options available and bring that recommendation back to the Board next month.

Mr. Edwards explained that Northern is in the process of submitting its budget information/Truth In Millage (TRIM) assessment to the Tax Collector and he explained Northern's obligations with regard to the timely submittal of its proposed budget that likely does not allow time for more negotiations and recommendations. He expressed his opinion that the Board should not be relying upon a member of the POA's recommendation over Staff's recommendation.

Mr. Cohn suggested that the Board approve Staff's recommendation and use this year to work with the POA to come to an agreement for next year.

Mr. Edwards stated that he believes the Board's motion should include language to modify the conditions of the contract to include mitigation and ensuing rectification through Purchase Order option.

A general discussion followed regarding the nature of resident complaints, most of which involve algae, and the factors which contribute to these conditions.

Mr. Medina briefly introduced his biologist and noted that AVC is continually research new products to combat the issue of algae.

Mr. Kraus addressed the Board to note that the POA will accept the addition of the five-man crew, but would like to see some visible improvements.

A **motion** was made by Mr. LaMotte, seconded by Mr. Block and unanimously passed approving renewal of the annual contract for the period October 1, 2024 through September 30, 2025 and approval of Change Order Nos. 4 and 5 to Aquatic Vegetation Control, Inc., as well as modification of the contract to

include the mitigation and resolution of additional issues as they arise. He also stated that the Staff can use this year to work with the POA to determine what adjustments need to be made.

The Board thanked Mr. Schaffer and the AVC representatives for their time.

c) UNIT OF DEVELOPMENT NO. 14 – EASTPOINTE

i) Consider Acceptance of Bill of Sale and Execution of Inspection Agreement - Eastpointe Country Club, Inc.

Ms. Leser explained that in 2019, Northern entered into a Tri-Party Agreement with Eastpointe Country Club and EPBG, LLC, a developer who purchased a large parcel of property from the Country Club. She stated that the Agreement included a request by the developer to utilize the property where Northern has an open canal in consideration of the Developer's obligation to provide an underground surface water bypass system. She reviewed additional requirements to expand the lake system for additional storage and a conveyance system which would be accomplished by the Underground Drainage System.

Ms. Leser then reviewed the details of the Northern permits issued in relation to this work, noting that in 2022, the expanded lake system was accepted by Northern. She explained that this particular Agenda item is a Bill of Sale to Northern for three structures and 266 linear feet of pipe. She further noted that the Agreement included the need for an Inspection Agreement requiring Eastpointe Country Club to inspect the entire Underground Drainage System, which has been executed and included in the Board materials. Ms. Leser stated that Staff is recommending acceptance of the Bill of Sale and acceptance and execution of the Inspection Agreement.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed acceptance of the Bill of Sale and acceptance and execution of the Inspection Agreement.

ii) Consider Acceptance of Bill of Sale and Authorization to Backfill Canal – EPBG, LLC.

Ms. Leser explained that the next item is the second part of the Agreement which involves a larger portion of the Underground Drainage System including 2,112 LF of 60-inch reinforced concrete (RCP) and 11 drainage structures with connection to existing culverts at the north and south ends. She stated that construction is complete and has been certified and is currently operational. She further stated that this item is for acceptance by Northern of those improvements via another Bill of Sale, in addition to the authorization by Northern to backfill the existing open canal upon completion of its remaining wildlife relocation activities, adding that some relocation has already taken place.

Mr. Block expressed his appreciation for the efforts to relocate the existing wildlife, and Ms. Lesser briefly listed what has been relocated thus far.

Mr. Edwards explained that the parties entered into an Exchange Agreement with regard to this matter and one of the requirements has not been met with regard to the conveyance of the road that will overlay the new drainage improvement culverts, which conveyance was to be dedicated to the HOA via plat, noting that the roadway tract is still reserved to the Developer and has not been conveyed to the HOA. Mr. Edwards has no objection to the acceptance of the Bill of Sale and the backfilling of the canal upon wildlife relocation, but he would like some confirmation as to when the roadway tract will be turned over to the HOA.

Ryan Mezzell of Schickedanz addressed the Board and introduced Greg Fagan and Alys Daniels, their engineer and attorney respectively. He explained that the subject roadway Tract F has been reserved in the Plat to the HOA and the HOA currently has maintenance responsibilities within that tract, noting that the intent is to convey that tract to the HOA once a 10% threshold is met. He explained that he is willing to provide Northern with some sort of surety in order to be comfortable and has been working with the Homebuilder and the HOA, noting that the HOA will have a right to inspect the road before they accept it.

Mr. Block asked Mr. Mezzell to explain what denotes the 10% threshold, and Mr. Mezzell stated that once the Developer is no longer a voting member, the tract needs to be turned over to the HOA.

Mr. Edwards asked if there is a reason why the Developer will not turn over the road to the HOA at this time, and Mr. Mezzell advised that the HOA wants the ability to inspect the road by their own engineer.

Mr. Edwards once again explained that he is not objecting to Board approval of the matter at hand, but would like further explanation as to why the parties are not in compliance of the Agreement by the conveyance of Tract F.

Ms. Daniels explained they would have to have the HOA's acceptance of the deed and they may not want to accept the road before completion and inspection. She would be willing to go to the HOA and discuss if they would be willing to accept it early.

Mr. Edwards expressed his concerns that Northern is a party to the Agreement and has not been kept apprised of all that has occurred in regard to the subject tract. He then explained that all requirements have been satisfied with this one exception and he does not object to the acceptance of the Bill of Sale or backfilling of the canal, which is the matter at hand.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed accepting the Bill of Sale and authorization to backfill the existing open canal upon completion of the remaining wildlife relocation activities being carried out therein.

**d) UNIT OF DEVELOPMENT NO. 16 – PALM BEACH PARK OF COMMERCE
Consider Acceptance of Bill of Sale and Execution of Inspection Agreement - Eastpointe
Country Club, Inc.**

Ms. Leser explained that this item is to consider a Bill of Sale that Northern is providing to the Palm Beach Park of Commerce and is for private water and sewer facilities that were installed as part of the Venture Way Public Improvement Project. She stated that the Project involved both public and private

improvements and the private improvements are the subject water and sewer facilities. She reported that this Bill of Sale transfers ownership of the water and sewer improvements from Northern to the Palm Beach Park of Commerce Association, Inc., and concludes Northern's involvement with the water and sewer private utility improvements constructed as a part of the Project by J.W. Cheatham, LLC. Ms. Leser noted that these water and sewer utility improvements were funded by PB44 FL, LLC, a Florida limited liability company, there are no fiscal impacts associated with this Bill of Sale and approval is recommended.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed approving the Bill of Sale to the Palm Beach Park of Commerce Association, Inc.

**e) UNIT OF DEVELOPMENT NO. 43 – MIRASOL
Consider Payment Request to WGI**

Prior to consideration of the Payment Request to WGI, Inc., Mr. LaMotte recused himself from the vote, having previously filled out a Form 8B on matters involving this company.

Mr. Beatty explained that this item is a payment request in the amount of \$6,713.25 to WGI, Inc. for Unit No. 43 Boardwalk Repairs.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. Block seconded by Mr. Cohn and passed by the voting members approving a payment request in the amount of \$6,713.25 to WGI, Inc.

f) UNIT OF DEVELOPMENT NO. 53 – ARDEN

i) Consider Acceptance of Flowage Easement

Ms. Leser explained that this item is associated with a requested easement that Northern has been provided by the Developer to address the outfall of stormwater from the linear park along the western and northern boundaries of the Unit. She reported that the linear park includes a walking trail, landscaping and irrigation, noting that the stormwater runoff from the linear park tracts discharges into and through

privately-owned open space tracts, drainage easements and associated drainage facilities with its ultimate discharge into Northern-owned drainage facilities and lakes. She stated that this Flowage Easement closes the gap by allowing the stormwater runoff to get to Northern facilities.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed accepting the Flowage Easement.

ii) Consider Partial Release of Blanket Water Management Easement – POD D-SW

Ms. Leser explained that there was a Blanket Water Management Easement over the entire Unit obtained in 2015, allowing Northern’s access to the site and construction of Water Management Plan improvements in the POI. She stated that Pod D-Southwest work is now complete and this Partial Release relates to the Blanket Water Management Easement that is no longer needed over that Pod.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed approve the attached Partial Release of the Blanket Water Management Easement.

g) GENERAL

i) Consider TRIM Resolution for Proposed Fiscal Year 2024-2025 Annual Budget (2024-02)

Ms. Roundtree explained that this is the next step in the budget approval process for fiscal year 2024/2025, and one of the most important. She stated that Staff has received and reviewed the 2024 tax roll from the Property Appraiser’s Office and there were only minor changes since last month’s presentation of the proposed Budget.

Ms. Roundtree reported that Mr. Edwards has prepared Resolution No. 2024-02 which approves the TRIM (“Truth in Millage”) rates and allows for changes to the Proposed Budget for Fiscal Year 2024/2025, if necessary. She noted that those rates are due for submittal to the Property Appraiser’s office in mid-July and the TRIM rates go to the residents in August. She also explained that the Board will have

one last review of the Budget in August before the rates go to the Tax Collector for mailing to landowners in November. Ms. Roundtree stated that unless the Board has any questions, a motion is in order to approve Resolution No. 2024-02.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed approving the Proposed Budget for Fiscal Year 2024/2025 and Resolution 2024-02 for adoption of the Proposed Budget and Assessment Rates for TRIM.

ii) South Florida Wildlife Center Presentation

Ms. Roundtree gave a brief presentation on the South Florida Wildlife Center (SFWC) and an opportunity to help the facility with a project. She explained that the SFWC, based out of Fort Lauderdale, was created in 1969 and is the largest trauma hospital for wildlife in Florida. She reported that they see between 10,000 and 12,000 animals per year for treatment, rehabilitation and then release back into the wild. She showed the Board various photos of the facility and wildlife, including the opossum, which she intends to make the subject of next month's news article.

Ms. Roundtree stated that her daughter was unable to attend this meeting, but she is currently interning at SFWC in the nursery working on rehabilitation. She explained that one of the opportunities her daughter has had is to release opossums into the wild after they have been raised and treated for any injuries or disease prior to release. Any racoons that are released are also treated for rabies prior to release. Ms. Roundtree reported that she is making this presentation to seek Board consideration to use some of Northern's preserves for release of some of these animals. She has spoken to the Environmental Staff and they are excited about the prospect of using some of Northern's 2,000 acres of preserves for release. She showed an aerial of one of the preserves within Unit 43, Mirasol which Staff has recommended for this activity as well as an area in Unit 49, Northern Palm Beach County Business Park.

Mr. Edwards asked if Northern would need to secure a permit from the Florida Department of Environmental Protection or any other agency. Ms. Roundtree advised that according to Sam Payson, Northern's Staff Biologist, there are prohibitions to trapping, but none with regard to release of this type.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed authorizing the use of Northern's property for placement of rehabilitated wildlife.

8) MISCELLANEOUS REPORTS

a) ENGINEER

Ms. Leser gave the following status updates under her report. As there were technical difficulties with the accompanying photo presentation, the report was summarized as follows:

Unit No. 2C - Alton: Ms. Leser stated that the final roadway lifts were finished in Parcels E and F a month or two ago. The final lift for Parcel D was awarded earlier in this meeting and the project is moving along.

Unit No. 5 – Henry Rolf: Ms. Leser stated that culvert rehabilitation project is nearly complete with some roadway and landscaping work outstanding.

Unit No. 16 – Palm Beach Park of Commerce: Ms. Leser stated that the final payment for the Venture Way project was approved earlier in this meeting.

Unit No. 43 – Mirasol: Ms. Leser reported that the Boardwalk project is moving along.

Unit No. 53 – Arden: Ms. Leser stated that the final payment for the Pod D-Southwest project was approved earlier in the meeting. The Pod H-North project is being processed under a permit.

b) ATTORNEY

Mr. Edwards had nothing to report.

c) EXECUTIVE DIRECTOR

Mr. Beatty acknowledged Ms. Baker's attended the Florida Association of Special Districts (FASD) Annual Conference. He also noted that Northern was awarded the Safety Award and he displayed for the Board to see.

Mr. Beatty stated that Ms. Baker was selected as a member of the Leadership Palm Beach County Engage Class of 2025, and asked Ms. Roundtree to provide more detail.

Ms. Roundtree explained that the program must be applied for and 55 people are selected each year. She explained that it is a great program exposing leaders in the community to Civics and Government, Arts and Entertainment and many different facets of Palm Beach County. She further explained that the networking aspect of involvement in this program is extraordinary. Ms. Roundtree explained how her own involvement in this program has benefitted the District and her belief that the networking opportunities alone meets the public purpose requirement for tuition approval.

Ms. Roundtree stated that Staff is requesting Board approval of the \$2,500 tuition payment from Northern's Public Relations budget.

There was no public comment with respect to this item.

A **motion** was made by Mr. LaMotte, seconded by Mr. Block and unanimously passed approving Ms. Baker's tuition for the Leadership Palm Beach County Class of 2025, acknowledging a public purpose for the expense.

Mr. Beatty stated that the State of Florida has announced the closure of state offices on Friday, July 5th this year and he asked if the Board would authorize Northern's closure on that date as well.

There was no public comment with respect to this item.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed authorizing the closure of Northern's offices on July 5, 2024, in connection with the Fourth of July Holiday.

9) COMMITTEE REPORTS

a) PERSONNEL COMMITTEE

i) Consider Committee Recommendations

Mr. Boykin reported that the Committee met on June 5, 2024, and asked Mr. Beatty to review the Committee recommendations.

Mr. Beatty briefly reviewed the Committee recommendations for consideration, stating that the first recommendation was related to changes to the Personnel Manual with respect to vehicles as well as some additional housekeeping items. One change, among others, involves allowing Northern to place GPS tracking devices on District vehicles with the employee's consent.

A general discussion followed with regard for the purpose of GPS tracking which may be related to medical reasons and why consent would be given.

Mr. Beatty stated the second recommendation was in reference to his performance review. Mr. Boykin noted that the Committee determined that Northern is being run quite well and the related recommendation was previously provided to the Board.

Mr. LaMotte stated that he takes issue with the requiring employee consent and a discussion followed with regard to modifying the language to reflect that the employee would be informed of GPS installation, but such installation would not be contingent upon employee consent.

Mr. Boykin called for any comments from the public to which there was no response.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed approving the Committee recommendations, with a modification that the Personnel Policy on District Vehicles be modified to require "employee notification" in place of "employee consent" regarding GPS unit installation in District vehicles.

ii) Consider Approval of June 1, 2023 Minutes

Mr. Boykin asked the Board for a motion to approve the Personnel Committee minutes of June 5, 2025.

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed approving the Personnel Committee minutes of June 5, 2024.

10) RECEIVE AND FILE

The following items were presented to be received and filed:

- Assessment Collection Status;
- Northern Monthly Financial Reports; and
- Proof of Publication of Meeting Notice

copies of which are contained in Northern's records.


11) COMMENTS FROM THE BOARD

There were no additional comments from the Board.

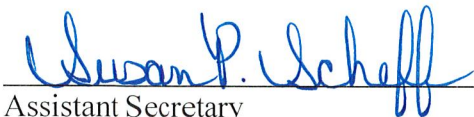
12) ADJOURN

A **motion** was made by Mr. LaMotte, seconded by Mr. Cohn and unanimously passed to adjourn the meeting.

There being no further business to come before the Board, the meeting was adjourned.



President



Assistant Secretary